



CONFERENCE OF  
SOUTHWEST FOUNDATIONS  
*Connecting Grantmakers. Inspiring Excellence.*

61ST ANNUAL CONFERENCE REGISTRATION FORM  
Scottsdale Plaza Resort, Scottsdale, Arizona  
September 24 - 26, 2009  
*Primary Attendee Information*

Name: \_\_\_\_\_

Title: \_\_\_\_\_

First Name for Badge: \_\_\_\_\_

Foundation Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

*Please check here if you do NOT want your e-mail address included on the conference attendee list.*

I am a *(please check all that apply)*

- |  |  |
|--|--|
| <input type="checkbox"/> CSF Member  | <input type="checkbox"/> Non-Member Foundation |
| <input type="checkbox"/> New Member Foundation   | <input type="checkbox"/> First-time Attendee   |
| <input type="checkbox"/> Foundation Board Member   | <input type="checkbox"/> Foundation Staff      |
| <input type="checkbox"/> Corporate Foundation or Giving Program  |  |
| <input type="checkbox"/> I would like to join first-time conference attendees at a reserved table at the opening lunch.  |  |
| <input type="checkbox"/> I am interested in earning CPE, CLE, or CFP credits via attendance in the Finance and Administration Track.<br><i>(\$25 registration fee)</i>                     |  |
| <input type="checkbox"/> I will have a Spouse/Guest attending conference events. <i>(Select appropriate registration option(s) on next page.)</i><br>Spouse/Guest Name(s) for Badge: _____ |  |

To obtain either of the first two discounted rates, CSF must receive both your 2009 membership dues and registration fees on or before the date indicated on this form, plus you must also arrange to stay at the conference hotel (Scottsdale Plaza Resort). If you are a 2009 dues-paid member of Arizona Grantmakers or any other regional association, the \$425 rate applies if you register by 6/30/09. If you are an Arizona resident, the hotel lodging requirement does not apply.

# Attendees		Rec'd by 5/31/2009	Rec'd by 6/30/2009	Rec'd after 6/30/2009	Add
	Registration for 2009 Dues Paid CSF Members	395.00	425.00	550.00	\$
	Registration for 2009 Dues Paid Members of any Regional Association*. Please specify RA:		425.00	550.00	\$
	Registration for those not members of any Regional Association			550.00	\$
	Full Conference Registration - Spouse/Guest**	200.00	200.00	200.00	\$
	CPE/CLE/CFP Credit Registration (Please circle the type of credit you will be seeking)	25.00	25.00	25.00	\$
	Social Media Networking (Wednesday night)	0.00	0.00	0.00	\$ 0.00
	Sick Across America Documentary (Wednesday night)	0.00	0.00	0.00	\$ 0.00
	Pre-conference Workshop: Education Reform	0.00	0.00	0.00	\$0.00

\*Regional Association is defined as an organization with membership in the Forum of Regional Associations of Grantmakers.

\*\*The spouse/guest registration fee includes full conference participation and all meals and breaks provided during the conference. Only spouses and guests NOT affiliated or employed by a foundation are eligible for the Spouse/Guest Rate.

### Meal Selections

The conference registration fee is inclusive of the meals listed below, but please indicate with a number which events you [and, if applicable, your registered guest(s)] will attend. For those spouses/guests attending **only** meals, please register below. **Guests Attending Meals Only:** For guests who are **not** registered for the full conference, individual meals may be purchased. You may register guests in advance using the following registration form. **Please notify CSF if you or your guests have special dietary needs or restrictions.**

	Primary Attendee	Registered Guest(s)	Name(s) of Guest(s) Attending Meals <b>Only</b>	Fee for Guest(s) Meals	Add
Thursday Lunch				45.00	\$
Friday Continental Breakfast				40.00	\$
Friday Lunch				45.00	\$
Friday Reception/Dinner				95.00	\$
Saturday Breakfast Buffet				40.00	\$
					\$

### Payment Information

Check payable to Conference of Southwest Foundations enclosed.

**Total Due: \$**

OR Charge my credit card  Visa  Mastercard  American Express  Discover

Name (as it appears on card): \_\_\_\_\_

Account number: \_\_\_\_\_ Expiration date: \_\_\_\_\_

Signature: \_\_\_\_\_

Billing address with ZIP Code (if different from above): \_\_\_\_\_

*Refunds will be issued, minus a \$50 processing fee, for cancellations on or before September 9.*

*No refunds will be given after September 9.*

This is going to be a great conference, and we want you with us! Registration fees are being offered at discount this year to help you get to Scottsdale. To obtain either of the first two discounted rates, CSF must receive both your 2009 membership dues and registration fees on or before the date indicated on this form, plus you must also arrange to stay at the conference hotel (Scottsdale Plaza Resort). If you are a 2009 dues-paid member of Arizona Grantmakers or any other regional association, the \$425 rate applies if you register by 6/30/09. If you are an Arizona resident, the hotel lodging requirement does not apply. Members of other regional associations should send annual conference registrations to CSF; membership status will be verified with the organization indicated.

**Two early registration options are being offered to members for 2009:**

**Dues paid and annual conference registrations received by May 31st offers members the highest registration discount.**

**Dues paid annual conference registrations received by June 30th offers members the second discount tier.**

**Non-members of CSF and those registering after June 30th will pay a registration fee of \$550.**

FAX completed registration form with credit card information to (214) 740-1790  
Or MAIL this form with payment to:  
Conference of Southwest Foundations  
624 N. Good-Latimer Expressway  
Suite 100  
Dallas, TX 75204

Registration will be available ONLINE at [www.c-s-f.org](http://www.c-s-f.org).

**Refunds will be issued, minus a \$50 processing fee, for cancellations on or before September 9. NO REFUNDS WILL BE GIVEN AFTER SEPTEMBER**

**9.** Substitutions from the same organization are always accepted with no change fee. Contact CSF if you are in need of a refund or substitution.

## **Hotel Rates and Reservations**

The annual conference will be held at the Scottsdale Plaza Resort. Attendees should make hotel reservations directly with the hotel. Room rates are \$161/night (single/double) plus tax. Hotel reservations may be made online by visiting [www.c-s-f.org](http://www.c-s-f.org) > Programs and Events > Calendar or by calling 480-948-5000 or 800-832-2025. *When registering online, select the "Register" option on the left-hand side of the screen. Changes or cancellations to your hotel reservations may be made up to 48 hours in advance.*

Property address: 7200 N. Scottsdale Road, Scottsdale, Arizona 85253  
Web: [www.scottsdaleplaza.com](http://www.scottsdaleplaza.com)

## **Conference No Solicitation Policy**

This conference is not intended to be an opportunity for solicitation of any kind, including solicitation for business, fund management, or grants.

## **Conference Eligibility**

Those eligible to attend the conference include: grantmaking organization trustees and staff, community foundation fund donors, individual donors who are CSF member sponsored, and representatives of corporate giving programs.

## **Who Should Attend**

Trustees and staff of grantmaking organizations interested in a broad spectrum of giving areas as well as in learning more about operations, management, evaluation, communication and public policy issues affecting foundations.

## **Conference Attire**

Business casual attire is encouraged.

## **Conference Registration**

Participants may register for the Annual Conference online at [www.c-s-f.org](http://www.c-s-f.org). CSF MEMBERS: **When registering online, you must log in as one of the individuals registering for the conference.** Much of the registration form will auto-populate. Note that when logged on, you may register yourself and any guests you may have. While online, you may also register colleagues and/or co-workers from your foundation. After completing the registration process online, you will have the option to "Register Another Participant." Please call CSF with any questions. If you do not wish to register on-line, registration forms included in this Preliminary Program may be sent to CSF via mail or fax.

## **Conference Meals**

The following meals will be provided to full registrants of the conference:

Thursday: Lunch  
Friday: Continental Breakfast, Lunch & Evening Reception/Dinner  
Saturday: Breakfast Buffet