

CONFERENCE OF SOUTHWEST FOUNDATIONS

624 N. Good Latimer Expressway, Suite 100

Dallas, Texas 75204

Tel: 214/740-1787 Fax: 214/740-1790

2010-2011 Committee Volunteer Interest Survey

Dear Friends,

As you know, CSF last year served more than 230 member foundations across seven states, with a standout Annual Conference and more than 30 educational programs offered across the region. CSF was able to do this with only four staff members, because of your 100-plus foundation colleagues whose service on a CSF committee made all of this happen.

Are you willing to consider serving on a committee in 2010-2011? Your perspective, expertise and energy will help us to better serve our members and promote responsible philanthropy. And your service will help you connect with foundation colleagues with similar interests across the Southwest.

As the incoming CSF President, I will be making committee appointments later this year. If you wish to serve, please let me know by submitting this form—I can't proceed without it, or you!

Thanks for all you do.

Michelle Monse, CSF Vice President

Name: _____

Title: _____

Foundation: _____

Address, City, State _____

E-mail address: _____

Telephone: _____ Fax: _____

_____ **Educational Programs Committee**

Identifying relevant topics; organizing sessions and identifying speakers; evaluating facilities and programs; assisting at seminars and workshops; welcoming first time attendees; and speaking within your own area of expertise. (Committee usually meets 2-3 times per year in person, typically in the late fall, at the Spring Meetings and just before the Annual Conference. Occasionally additional meetings are held via telephone conference.)

_____ *I am not able to serve on the Educational Programs Committee, but would be willing to volunteer my services for educational programs held in or near my city.*

_____ **Communications Committee**

Evaluating and implementing CSF's strategic communications plan; proposing and evaluating website and e-mail content and presentation; evaluating member satisfaction, communication, and cooperation; working on other published materials for the Conference (such as CSF brochures, annual report, etc.) (Committee usually meets 2 times per year in person and several times a year via telephone conference.)

_____ **Legislative Network Committee**

Staying abreast of and alerting other members to legislative developments that affect philanthropy; and developing educational materials to equip members to meet with their legislators. (Committee usually meets 2 times per year in person. It is also helpful if members can attend Foundations on the Hill, an annual event each spring giving foundations a chance to meet in person with regional legislators in Washington, D.C.)

_____ **Membership Committee**

Encouraging membership in the Conference; developing marketing strategies to attract new members; evaluating applications for membership and making recommendations to the Board of Directors; welcoming new members at special events. (Committee usually meets 2 times per year in person; occasionally additional meetings are held via telephone conference.)

_____ **Audit & Finance Committee**

Monitoring and reporting to the CSF board the financial condition of the organization, establishing investment policy guidelines, hiring the independent auditor, and reviewing the annual audit and tax filings. (Committee usually meets 3 times per year in person; occasionally additional meetings are held via telephone conference.)

_____ **Annual Conference Program Committee for 2011 Annual Conference in Lake Tahoe, NV**

Note: first obligatory planning meeting will take place October 27-29 in Lake Tahoe.

_____ **Annual Conference Program Committee for 2012 Annual Conference in Colorado Springs, CO**

Organizing sessions and identifying speakers, assisting with logistics, i.e., monitoring sessions during the conference, meeting and introducing speakers, welcoming first-time attendees, managing program evaluation. (Committee usually meets in 3 times per year in person, once in the late fall in the conference city location and twice before the annual conference; occasionally additional meetings are scheduled via telephone conference.)

_____ *I am not able to serve on the Annual Conference Committee, but would be willing to volunteer my services as an on-site volunteer during the Annual Conference.*

Please tell us what you would like to do:

_____ I am interested in remaining on my same committee: _____

_____ I would like to move to another committee: _____

_____ I have never served on a committee before but would like to serve on (list as many as applicable):

_____ I am unable to serve on a committee this year.

_____ I am willing to be of service in other ways, such as: _____

I have my foundation's support for the time and resources necessary to serve.

Signature: _____ Date: _____

Please respond before or by Friday, October 15, 2010.

Return by fax (214/740-1790) or by mail to:
Conference of Southwest Foundations, 624 N. Good Latimer Expressway, Suite 100, Dallas, Texas 75204