

CONFERENCE OF SOUTHWEST FOUNDATIONS

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Please respond on or before Tuesday, September 6, 2011

2011-2012 Committee Volunteer Interest Survey

Dear Friends,

One of the greatest strengths of the Conference of Southwest Foundations is the dedicated volunteer support of members. Annually, more than 100 CSF members serve on the board of directors or on a committee. Their service enables CSF to operate with a very small staff, while still offering a top-notch Annual Conference and dozens of educational programs throughout the year.

Will you volunteer in some capacity for CSF in 2011-2012? *There are two ways you can become involved:*

Option 1: CSF needs volunteers for the committees described below. Within each description, I have included information on the anticipated frequency and location of committee meetings.

Option 2: I also recognize that many members want to be helpful, yet do not currently have the time or flexibility to be involved on a committee for a year. So the second option is to help on a specific short-term event or project, like hosting a gathering in your office or community or meeting with legislators in your area.

Thanks for your continued support of CSF.

Michelle Monse, CSF President

Committee Description

Annual Conference Program Committee for 2012 Annual Conference in Colorado Springs, CO

Organizing sessions and identifying speakers, assisting with logistics, i.e., monitoring sessions during the conference, meeting and introducing speakers, welcoming first-time attendees, managing program evaluation.

Audit & Finance Committee

Monitoring and reporting to the CSF board the financial condition of the organization, establishing investment policy guidelines, hiring the independent auditor, and reviewing the annual audit and tax filings

Communications Committee

Evaluating and implementing CSF's strategic communications plan; proposing and evaluating website and e-mail content and presentation; evaluating member satisfaction, communication, and cooperation; working on other published materials for the Conference such as CSF brochures.

Educational Programs Committee

Identifying relevant topics; organizing sessions and identifying speakers; evaluating facilities and programs; assisting at seminars and workshops; welcoming first time attendees; and speaking within your own area of expertise.

Legislative Network Committee

Staying abreast of legislative developments that affect philanthropy; and developing educational materials to equip members to meet with their legislators.

Membership Committee

Encouraging membership in CSF; developing marketing strategies; evaluating membership applications, and recommending new members to the board.

Meeting Frequency

The first meeting will be held on Nov 13 to Nov 15 in Colorado Springs. Usually the committee meets in person twice more in winter and early spring.

Usually meets 3x/year in person and several times a year via conference call.

Usually meets 2x/year in person and several times a year via conference call.

Usually meets 2x or 3x/year in person. Occasional additional meetings via conference call.

Usually meets 2x/year in person. Members encouraged to attend a spring legislative trip to Washington, D.C.

Usually meets 2x/year in person and several times a year via conference call.

OPTION 1: COMMITTEE-BASED SERVICE

I would like to serve on the committee(s) checked below and understand that committee appointments are for one year. (If you select more than one committee, please prioritize your preference by circling 1, 2 or 3, 1 being highest.)

<u>Committee</u>	<u>Preference (1 = high)</u>		
_____ Annual Conference Program 2012	1	2	3
_____ Audit & Finance	1	2	3
_____ Communications	1	2	3
_____ Educational Programs	1	2	3
_____ Legislative Network	1	2	3
_____ Membership	1	2	3

OPTION 2: PROJECT-BASED SERVICE

CSF may contact me in the future about short-term projects such as those I have indicated below, or to ask for my assistance in an area of my expertise:

<p>Project</p> <p>_____ Serving as a speaker or volunteer for educational programs in or near my city.</p> <p>_____ Hosting an event for foundations in my city or region, such as a dinner, or organizing a discussion group following a webinar.</p> <p>_____ Contacting other foundation executives whom I know personally to encourage their attendance at a CSF annual conference or program.</p> <p>_____ Joining a group of local colleagues to visit a state or federal legislator serving my area.</p> <p>_____ Other:</p>	<p>Expertise (tell us something about yourself)</p> <p>My principal areas of responsibility at my foundation are:</p> <p>Within the foundation field, I know the most about:</p> <p>My previous occupations have included:</p> <p>My education and professional training are in:</p>
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Name:	Title:
Foundation:	
Address, City, State, ZIP:	
Email address:	
Phone:	Fax:

I have my foundation's support for the time and resources necessary to serve.

Signature: _____ Date: _____